



North Hampton Heritage Commission

Meeting

October 21, 2010

Location: Heritage Commission Conference Room

Commissioners Present:

Jenifer Landman, Chair
Jane Currivan, Vice-Chair
Penny Holbert, Secretary
Carolyn Brooks, Treasurer
Paul Cuetara
Jane Palmer, Alternate

Commissioners Absent:

Ben King, Alternate

The meeting was called to order by Jenifer Landman, Chairperson, at 9:33 a.m.

A. Approval of Minutes

Minutes for the Heritage Commission Meeting held July 30, 2010 were reviewed. A correction was made to a name in Section "G", changing "Brenda Moore" to "Charlie Brindamour". A motion was made by Jane Palmer to accept the minutes as corrected, seconded by Carolyn Brooks, and unanimously approved. (See attached revised minutes.)

B. Old Town Records

The Treasurer's Report was given by Carolyn Brooks as prepared by Penny Holbert. The Town of North Hampton paid the Heritage Commission's escrow account the unused budget for the fiscal year ended (FYE) June 30, 2010, bringing the balance of that account to \$2,005.24. The budget for FYE June 30, 2011 is \$1,000.00, none of which has been spent to date by the Commission. A motion to accept the Treasurer's Report as presented was made by Jane Palmer, seconded by Jane Currivan, and unanimously approved.

C. Old Town Records

A review of the records continues. The next meeting is Friday 10/22. Cynthia issued a draft about 59 pages in length, which summarizes the documents which were found in each year. The research has been both fun and informative, resulting in well organized documents, and contained in the most appropriate manner affordable. The Commissioners expressed their appreciation to those Commissioners who have participated and, of course, to Cynthia Swank and Peter Parker for the countless hours they have also dedicated to this project.

D. Reappointment of Heritage Commissioners

Recommendations need to be made to the Planning Board for Heritage Commissioners to fill those positions for which terms have expired. The Planning Board will then make their nomination to the Select Board. Advertisements were placed on the web and in the newspaper, to which there were no responses made. Ben King expressed his desire to remain an alternate by e-mail, but has not formally submitted a letter.

A motion was made by Penny Holbert for Jane Palmer to accept the three-year term vacancy (expiring April 30, 2013). Carolyn Brooks seconded the motion, which passed unanimously.

Carolyn Brooks nominated Jane Currivan for the one-year alternate position, expiring April 30, 2011. Jane Palmer seconded the motion, which passed unanimously.

Paul Cuetara nominated Ben King for the one-year alternate position, expiring April 30, 2011. Jane Currivan seconded the motion, which passed unanimously.

E. Town Hall Report

The next election will not be held at Town Hall, due to parking constraints. Instead the polling place will be the school. The interior of the Town Hall is in good shape. Fabric-type paneling will be installed to muffle the sound. A molding will be applied to the panels for aesthetic purposes. The Town Hall sign needs to be repainted. George Chauncey is the "Keeper of the Clock". The kitchen is not ready and will contain a small serving area, refrigerator, stove, and range. Plywood had to be applied to the entire Town Hall subflooring. The next projects to revise the front will be to remove the ramp and change the grading from the street to the front of the building. The front moisture seal might be compromised. Steps will be formed across the front of the building.

F. Other Business

The next brochure to be designed by the Heritage Commission was briefly discussed. Suggestions included the old farms and excerpts from the Time Line. The file about the old farms was provided to Jane Currivan, who volunteered to begin the process of brochure design.

G. Meeting Adjourned

There being no other business before the Commission, a motion to adjourn at 10:15 a.m. was made by Penny Holbert; seconded by Jane Palmer, which carried unanimously.

Respectfully submitted,

Penny Holbert
Secretary

Note: These minutes are unapproved. Obtain minutes from the next meeting to identify any corrections, if any, and a motion to approve or approve as amended.



North Hampton Heritage Commission

Meeting

July 30, 2010

Location: Heritage Commission Conference Room

Commissioners Present:

Jenifer Landman, Chair
Jane Currivan, Vice-Chair
Penny Holbert, Secretary
Carolyn Brooks, Treasurer
Paul Cuetara
Jane Palmer, Alternate

Commissioners Absent:

Ben King, Alternate

The meeting was called to order by Jenifer Landman, Chairperson, at 9:30 a.m.

A. Tour Town Hall

Jane Palmer and Steve Fournier escorted the Heritage Commissioners to view the progress made in the restoration of Town Hall. The restrooms and most of the flooring and kitchen have been completed. The cable TV and Recreation Department offices are almost completed. The Committee, construction teams, other contributing parties, and Town are to be commended for their efforts in saving this very important and historically significant structure.

B. Old Town Records

Jane Palmer reported the records review has reached 1882. There remains one box to review. The members of the Records Committee are itemizing each folder. This process has been educational and entertaining. Peter Parker and Cynthia Swank have guided this project so professionally. Cynthia has prepared a notebook with a compilation of key facts and listing of documents we have reviewed. The location of the "Town Farm" (which provided housing and crops for the needy) was not identified in the records; however, Carolyn Brooks recalled that it was in the area of where the golf course is now.

C. Commissioner Openings

There are two alternate and one 3-year term to be filled. Those positions include respectively those currently held by Jane Palmer, Ben King, and Jane Currivan. The openings must be posted in the paper. There are no limitations to the number or consecutive nature of the terms held by any Commissioner. Ben has not indicated his intent to seek another term.

D. Election of Officers and Meeting Schedule

A motion was made by Jane Palmer to delay the election of officers until the membership can be established. Carolyn Brooks seconded the motion, which passed unanimously. It was agreed there will be no change to the day and time of Heritage Commission meetings.

E. Approval of Minutes

The minutes for the March 5, 2010 meeting were reviewed. Jane Palmer made a motion to accept them as revised (see attachment of revised minutes). Jenny Landman seconded the motion, which passed unanimously.

F. Mill Pond

Jane Currivan disputed some facts presented by Bob Field regarding Mill Pond and the recent matter before the Zoning Board. Terms such as ‘dismantle’ versus ‘repair’ of the dam and ‘wetlands’ versus ‘bodies of water’ were of interest to Ms. Currivan.

Paul Cuetara reiterated the North Hampton Heritage Commission’s policy, which is to communicate its support for the maintenance of historical features of the Town to the Planning Board, Zoning Board, or any board or entity. He recommended that the Heritage Commissioners conduct due diligence in a separate meeting following any presentation made by a party or parties regarding such matters, in order to form an opinion, if applicable, to be expressed by the Heritage Commission.

G. Historical Farms

The Robey/McGaw farm (where Charlie Brindamour resides now) was not on the 1930’s-1940’s Conservation Commission list. The Dick Wolmar (the old Palmer) farm is already on the Conservation Commission Historical Farm Summary. The reason why the 1940 map of historical farms did not include the Wolmar (Palmer) farm was that the farm was not active in 1940, when the property was owned by Adams.

H. Meeting Adjourned

There being no other business before the Commission, a motion to adjourn at 11:00 was made by Penny Holbert; seconded by Jane Palmer, which carried unanimously.

Respectfully submitted,

Penny Holbert
Secretary

Note: These minutes reflect a correction and were approved by the Heritage Commissioners October 21, 2010.